

Twin Lakes Rathdrum Creek Flood Control District No. 17
Minutes of the December 2, 2021 Meeting

Public Agency: Flood Control 17, Kootenai County, Idaho
Governing Body: Board of Commissioners, Flood Control District

Meeting Date, Time and Location:

December 2, 2021 6:00 pm

Twinlow Camp and Retreat Center Office

22787 North Twinlow Road, Rathdrum Idaho 83858

The meeting was **called to order** at 6:05 pm by Chairman Todd Howe

Present: Chairman Division 1, Todd Howe
Vice Chairman, Division 2, Adam Kremin
Commissioner Division 4, Janet Armstrong

A quorum was established.

Others Attending: Laurin Scarcello, FCD Dam Tender; Steve Neff, Twin Lakes Water Master; Debbie Andrews, Twin Lakes Improvement Association; Doug Jones and Michelle Richman, IDWR.; Mark Miller; Jack Hern and Renee Miller, Secretary/Treasurer

Janet Armstrong moved to approve the Minutes of the November 4, 2021. The motion was seconded and passed unanimously.

Lake Level Report

Laurin Scarcello reported the lake level at 8.18 feet. The gate opening is one inch. He has cleaned the grate of leaves. The Guardian camera system is out of order, but Stevens Connect is still working.

Payment Authorization

The Commissioners were presented with a list and folder with documentation that included the following: Avista, \$26.42 on 12/08/2021 via monthly scheduled electronic funds transfer (EFT); Twinlow Camp \$100.00 meeting space rent; Coeur d Alene Press, \$70.16 legal ad for our financial report; All Terrain, \$3,475.00 sand bar removal at channel; Rathdrum Chamber of Commerce, \$100.00 for membership; State Insurance Fund, \$316.00 annual workers' compensation coverage; CNA Surety, \$320.00 fidelity bond for Commissioners and Secretary/Treasurer; USPS, \$82.00 post office box rent for a quarter; and normal payroll of \$1,162.98 net (\$1,425.00 gross); The Commissioners were presented with a folder containing times sheets and a QuickBooks recap of the November time paid today as listed above. The post office box rent is presently set up to bill Todd Howe's credit card in December. The Secretary/Treasurer inquired if Todd would like to change that arrangement to a payment arrangement by Flood District check. Todd would need to personally take care of the change. Todd said he would prefer to leave the payment arrangement for now and reimburse him next month. **Adam Kremin made a motion to pay the listed amounts, minus the USPS.** The motion was seconded and passed unanimously.

Bank Statement and Financial Report

The Commissioners were provided with a folder that contained copy of November 30, 2021 bank statement and the QuickBooks bank reconciliations.

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Correspondence Review

The Commissioners were provided with a folder containing relevant correspondence. Correspondence in emails included, from Kootenai County notification of remittance in the amount of \$913.61 and other emails regarding budgeting. Other informational messages were received from Washington Trust Bank, Avista, and the Rathdrum Chamber of Commerce. An email was received from IDWR acknowledging receipt of signed contract and approval to submit invoice for reimbursement under the awarded grant. Emails were exchanged among the commissioners, Laurin Scarcello and Steve Neff regarding lake levels and downed trees. An email was received regarding Idaho HB 73, Transparent Idaho, and the transfer of the LSO Registry from the Legislative Services Office to the State Controller's Office in January 2022. The State Insurance Fund Annual Report was received by mail.

Old Business

A sand bar clearing project was completed by All Terrain. Both Todd Howe and Debbie Andrews reported All Terrain did a good job. The final bill was higher than the original estimate, but was due to unanticipated conditions at the site.

Doug Jones reported that both Jack Hern and Mark Miller applied for the position of Commissioner of Division 3. Jack Hern was selected to fill the position. Todd Howe was reappointed to Division 1. Jack Hern was informed that he must be sworn in before he formally becomes a Commissioner and he will need to complete employment forms.

Adam Kremin moved to postpone the annual election of the Chairman, Vice Chairman and Secretary/Treasurer until the January meeting, but to reappoint the existing officers until the January meeting, when there will be all four commissioners present. The motion was seconded and passed unanimously.

Public Comments

The commissioners discussed stream channel integrity. Steve Neff, Water Master discussed the difficulty in fulfilling senior water rights when much of the water released from the dam goes into holes that have developed in the creek bed. Doug Jones noted that permits are required when filling of the holes is done. Steve Neff still struggles with the measurement of incoming water to the lake. Seepage and evaporation must also be considered.

New Business

The Commissioners noted that Doug Jones, IDWR is retiring this month. They thanked him for his service to the Flood District and wished him well in retirement. Michelle Richman, IDWR, will fill in for him until a permanent replacement is announced.

Adam Kremin moved to adjourn at 7:08 pm. The motion was seconded and passed unanimously.

Respectfully submitted,
Renee Miller, Secretary/Treasurer


Approved

