

Twin Lakes Rathdrum Creek Flood Control District No. 17
Minutes of the July 11, 2024 Meeting

Public Agency: Flood Control 17, Kootenai County, Idaho
Governing Body: Board of Commissioners, Flood Control District

Meeting Date, Time and Location:

July 11, 2024

Twinlow Camp and Retreat Center Office

22787 North Twinlow Road, Rathdrum Idaho 83858

The meeting was called to order at 6:05 pm by Chairman Todd Howe.

Present: Chairman Division 1, Todd Howe
Vice Chairman Division 2, Adam Kremin
Commissioner Division 4, Janet Armstrong

A quorum was established.

Others Attending: Michelle Richman, IDWR; Steve Neff, Twin Lakes Water District 95-C Watermaster, and Renee Miller, Secretary/Treasurer.

Adam Kremin moved to approve the Minutes of the June 6, 2024, meeting. The motion was seconded and passed unanimously.

Lake Level

The lake level at 9.52 feet. The gate opening was releasing 8" cfs.

Payment Authorization

Todd Howe moved to ratify the payment to the U.S. Postal Service \$342.00 for annual post office box rental; and to authorize payment of the following amounts: Avista, \$33.78 via scheduled electronic funds transfer (EFT); Twinlow Camp \$100.00; Rubicon, \$1650.00; US Treasury for quarter 2 payroll taxes, \$697.02; and the Idaho Department of Labor for quarter 2 payroll taxes, \$14.58; reimbursement to Renee Miller for Quickbooks payroll software annual renewal; and payroll of \$463.33 net (\$610.00 gross) for June time. The motion was seconded and passed unanimously. The Commissioners were also presented with a folder containing times sheets and a QuickBooks recap of the June time.

Bank Statements

The Secretary/Treasurer provided the Commissioners with a copy of the June bank statements and reconciliations.

Correspondence Review

The Secretary/Treasurer reported on the emails that are regularly received each month. Notable were the remittance of property tax revenue from Kootenai County, \$872.70; Envirodredge bid for sediment removal above the dam at \$22,400.00 conditioned upon the project being done when Envirodredge is in the community for another contract; information from the Idaho Water Resource Board regarding their meeting to consider statewide grant applications; and an inquiry from a property owner whose home abuts the channel leading from Rathdrum Creek to the sump. The Secretary/Treasurer agreed to respond to the property owner that the District does not have authority to address his concerns and Adam Kremin agreed to be available on the day of the IDWR Board grant committee meeting, in the event the committee needs further information.

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Old Business – Grants Projects 2024

Continued creek cleaning was the only project presented to the Idaho Department of Water Resources Board for this year. Todd Howe reported his awareness of downed trees near the last bridge before the sump and feels that area should be target for 2025 creek clearing as well as determining if the sump needs cleaning. The commissioners discussed the possibility of doing the sediment removal project themselves. **Todd Howe moved to approve Adam Kremin preparing permit applications that would be necessary to undertake the sediment project. The motion was seconded and passed unanimously.**

New Business – Preliminary Budget Discussion

The Secretary/Treasurer reported to the Commissioners that next year's preliminary budget will be presented at the next meeting. The Commissioners were provided with a report showing the actual year-to-date receipts and expenses compared to the current year's budget and the June 30, 2024 balance sheet and profit and loss statements to facilitate the discussion. The preliminary budget for 2024-25 will require the Commissioners to authorize the publishing of the preliminary budget in the legal notices, shortly after the next meeting. The final budget approval must occur at the meeting on Wednesday, September 4, and must be given to the county by 5 pm on Thursday September 5. Because of the timeline, the preliminary budget determined at the next meeting should be the budget that will be adopted. The Commissioners directed the Secretary/Treasurer to prepare the preliminary budget that is similar to the current year's budget.

Public Comments - none

Todd Howe moved to adjourn at 6:50 pm. The motion was seconded and passed unanimously.

Respectfully submitted,
Renee Miller, Secretary/Treasurer

