

Twin Lakes Rathdrum Creek Flood Control 17
Regular Meeting Minutes

Public Agency: **Flood Control 17, Kootenai County, Idaho**
Governing Body: **Board of Flood Control District Commissioners**

Meeting Date, Time and Location:
October 3, 2019, 7:00 pm
Twin Low Camp
22787 North Twin Low Rd Rathdrum Idaho 83858

The meeting was called to order by Chairman Gordon Sylte at 7:06 pm.

Present: Chairman/ Division 3 Commissioner Gordon Sylte

Division 4 Commissioner Janet Armstrong

Division 1 Commissioner Todd Howe

A Quorum was established

Public: Debra Andrews

Norm Bennett- FCD Division 2 candidate

Don Ellis- Chairman of Water District 95C

Doug Jones – IDWR

Adam Kremin- FCD Division 2 candidate, attended via Zoom meeting on video conference call

Pat Miller

Steve Neff- Watermaster

Laurin Scarcello – Dam Tender

Amendment(s) to agenda: No amendments to the agenda

Approval of minutes: Janet Armstrong moved to approve the minutes from the regular meeting held Sept 5th, 2019 and the special meeting held on Sept 14, 2019. Todd Howe seconded the motion. Motion passed unanimously.

Lake level and water flow report; adjustments to outflow; Dam Operations: Laurin Scarcello – Dam tender stated the lake level at 7.52', with 1³/₄ inch opening. The staff gauge reads 7.86, Stephens connect readings appear to again at 7.14. There is 6 CSF going out. There is some major debris blocking the flow at the gate. The commissioners agreed to leave the gate at its current level. Steve Neff will officially transfer the dam to the Flood Control District via email.

Payment Authorization:

Signatories for Washington Trust have been updated to include Todd Howe, Janet Armstrong and Gordon Sylte. Gordon Sylte reminded the group the new commissioner and treasurer will need to be added in the future.

Avista- \$44.10, CDA Press \$20.96, \$ICRMP 793.50, \$Frontier 63.58, 3 months (Aug, Sep, Oct) payroll for Laurin Scarcello

Todd Howe made a motion to authorize payments, Janet Armstrong seconded the motion. The motion passed unanimously.

Review of bank Statements & Financial records. – No Bank Statements available

There was no review of the financial documents with the absence of the Secretary / Treasurer.

Correspondence review: Letter from state farm providing Big Foot's insurance coverage.

Executive Session

Todd Howe motioned to enter into executive session to consider personnel matters in accordance with Idaho Code 72-206 (1) (a) for the purpose of hiring a secretary/treasurer. Janet Armstrong seconded the motion. Motion passed unanimously. Executive session convened at 7:23 pm. The commissioners adjourned at 7:26 pm and came out of executive session. The regular FCD meeting resumed.

A motion to hire Kathryn Cronin was made by Todd Howe and seconded by Janet Armstrong. The motion passed unanimously.

Secretary / Treasurer

The secretary/treasurer needs to have a surety bond. Kathryn Cronin will be paid at the next meeting for the temp work hours she worked prior to being permanently hired. Once the proper paperwork is filled out, she will be paid a salary.

Chairmanship of the FCD

Gordon Sylte move to nominate Todd Howe as chairman of Flood Control District #17. Janet Armstrong seconded the motion. Motion passed unanimously.

Old Business:

Commissioner 2 search

Gordon Sylte gave an overview of the Flood Control Districts responsibilities. Candidate Norm Bennett attended the meeting, introduced himself and went over his resume. He did point out that he was not an engineer as previously stated in his introduction by Gordon Sylte. Candidate Adam Kremin Lower Lake resident attended the meeting using technology through zoom meeting and was on a video conference call. Adam provided an overview of his qualifications and interest in serving as a commissioner. Don Ellis inquired if Adam was a year-round resident. Adam responded yes. Doug Jones followed up with the same question to Norm Bennett. He also responded in the affirmative.

Thank You Cards: The commissioners signed thank you cards for Bobbie Hunsinger departing Flood Control District 17 Secretary Treasurer and Gordon Stephenson Division 2 commissioner. The Flood Control District recognizes the contributions and service by Bobbie and Gordon.

Update Ladder for Gate (Steve Neff)

Steve Neff reported he exercised the gates manually, and put a ladder in. He met with Welsh Comer below the center gate. To discuss various ideas.

Update on Weir

Steve Neff is working with Paul Buckland of Inland Empire Paper Company to identify where the best place on Fish Creek would be for the Weir. Paul is currently on vacation, Steve plans to set up a meeting upon his return. Don Ellis suggest the weir equipment cost should be shared with Water District 95C. Steve met with Welch Colmar and they will write a proposal on the weir. It was agreed to place this topic on the November FCD agenda.

Update on Roof over Dam

Laurin Scarcello provided drawing from Todd Booth of B & O Construction. The cost would be \$42,250.00, Lighting \$1125.00. This would be an all Steel – galvanized structure. The FCD can pick the color of the roof. There was a question if this plan was in compliance with Osha standards. There was also a question if the Army Corp would need to approve the plan. There was further discussion on who owns the dam. Bureau of Reclamation? Who has the deed to the dam? Doug Jones will investigate these questions.

Todd Howe raise the issue of the need for bids and the requirements outlined in the statues. Todd will research this prior to the next meeting. Don Ellis explained the importance of the scope of work and the needed details so others can produce bids using apples to apples. The following contractors suggested to bid the project, Golden Harvest, Bouten Construction and Welch Colmer.

Doug Jones of IDWR discussed his concern of dam safety when attaching something structural to the dam. Doug suggested that designs need to be analyzed and approved by the Dam Safety folks in Boise. Need to consider wind/ snow loads. Someone needs to find the original plans for the dam. Don Ellis suggested getting them from Welch Colmer.

The commissioners asked to table this and place it on November's agenda. They would like the plan explained by the construction company.

Gordon Sylte reiterated the need for a weather station at the dam.

Laurin said he would build the roof over the sensors not to exceed \$750.00. Todd requested this be tabled and added to the November agenda.

New Business

Permanent Change of Venue: Location, PO Box, Telephone, Public vs Private Email

A motion to change The Flood Control District office permanently to Twin Low Camp located at 22787 North Twin Lakes Rd Rathdrum ID 83858. The cost will be \$100.00 a month which will also include storing the Districts records. In addition, a PO Box for mailing and a google phone number will be procured. A motion was made by Todd Howe seconded by Janet Armstrong. The motion passed unanimously.

Todd Howe will go and get the PO Box set up. Kathryn will set up the google phone number. Gordon Sylte said he will need help picking up approximately 13 boxes of records from Twin Lakes Village. Todd Howe will Help Gordon Sylte pick up the record.

Bank Signatories

Todd Howe, Janet Armstrong and Gordon Sylte updated the signature card for Washington Trust Bank. Gordon Sylte pointed out it will need to be done again with the new secretary/ treasurer and new commissioner once appointed.

Adjourn

Todd Howe motioned to adjourn Janet Armstrong seconded the motion. The motion passed unanimously.

Open Meeting Law seminar

After the meeting adjourned Doug Jones let the group know he is working to set up training on the open meeting law the week of Oct 21- 25, 2019. He will send out an email with the date.

Respectfully submitted

Janet Armstrong