

Twin Lakes Rathdrum Creek Flood Control District No. 17  
Minutes of the February 6, 2025 Meeting

Public Agency: Flood Control 17, Kootenai County, Idaho  
Governing Body: Board of Commissioners, Flood Control District

**Meeting Date, Time and Location:**

**February 6, 2025**

**Twinlow Camp and Retreat Center Office**

**22787 North Twinlow Road, Rathdrum Idaho 83858**

The meeting was **called to order** at 6:09 pm by Vice Chairman Adam Kremin.

**Present:** Vice Chairman Division 2, Adam Kremin  
Commissioner Division 3, Jack Hern  
Commissioner Division 4, Janet Armstrong

**A quorum was established.**

**Others Attending:** Twin Lakes Water District 95-C Watermaster; Laurin Scarcello, dam operator, Michelle Richman, IDWR (via cell phone); and Renee Miller, Secretary/Treasurer.

**Adam Kremin moved to approve the Minutes of the January 2, 2025 meeting. The motion was seconded and passed unanimously.**

**Lake Level Report**

The lake level is at 8.51. The gate opening was releasing 3". The SWE (snow water equivalent) was 15.2 on Ragged Mountain.

**Payment Authorization**

The Commissioners were provided with a list of payables due in January including a folder documenting the various amounts. **Janet Armstrong moved to authorize the payments to Avista, \$35.99 via scheduled electronic funds transfer (EFT); Twinlow Camp, \$100.00; and payroll of \$784.26 net (\$957.50 gross) for January. The motion was seconded and passed unanimously.** The Commissioners were also presented with a folder containing times sheets and a QuickBooks recap of the January time. The Secretary/Treasurer will begin the process to request payment of the match grant from IDWR.

**Bank Statements**

The Secretary/Treasurer provided the Commissioners with copies of the January bank statement and bank reconciliation.

**Correspondence Review**

The emails received from Kootenai County were the remittance statement showing property tax revenue in the amount of \$18,406.51; announcement of the Budget Levy Workshop, April 28 and 29; and notification that the property tax adjustment related to an Avista judgment reducing their tax, will be deducted from the July 2025 remittances. Other informational messages were received from Washington Trust Bank; Avista; Rathdrum Chamber of Commerce; Kootenai Office of Emergency Management; ICRMP regarding webinars and renewal questionnaire; Idaho Department of Water Resources regarding grant; and emails regarding quarterly payroll tax filings.

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**Financial Report**

The Commissioners were provided with a Profit and Loss statement for activity for October 1, 2024 through February 6, 2025.

**Old Business**

Grant Progress: The Commissioners discussed possible grant asks for the Rubicon gate upgrade, and improved Fish Creek monitoring. The Commissioners still would like to work on the removal of sandbar that is above the dam. Adam Kremin spoke about the permits required and time needed to obtain them. Adam will report on plans for the next IDWR board grant at the April meeting.

The committee tasked with work on Emergency Planning met on January 16, 2025. They reviewed the template that had been provided. The Secretary/Treasurer will arrange a meeting with Michelle Richman and Hailey Palmer of IDWR to clarify the application of parts of the template.

**Adam Kremin moved to adjourn at 6:29 pm. The motion was seconded and passed unanimously.**

Respectfully submitted,  
Renee Miller, Secretary/Treasurer